

SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

Executive Member Portfolios 2023-24					
Portfolio	Services	Officer		Responsibilities	Lead Roles
<p>Leader</p> <p>Councillor</p> <p>Afrasiab</p> <p>Anwar</p>	<p>Policy & Engagement</p>	<p>Chief Executive</p> <p>Head of Policy and Engagement</p>		<p>Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful</p> <p>Determining the Council's strategic framework - Strategic Plan and ensuring this is translated into action</p> <p>Strategic direction of local, sub- regional and regional partnerships</p> <p>Overseas links and</p>	<p>Promotion of Burnley</p> <p>Strategic regional/sub-regional agenda</p> <p>Education and skills lead</p> <p>UCLan lead</p> <p>Local Government Association</p> <p>Barnfield and Burnley Development Company</p> <p>PLACE</p> <p>Economic Recovery Board</p>

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				corporate hospitality Promoting inclusive growth and social inclusion within the borough Climate Change	
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Portfolio	Services	Officer	Responsibilities	Lead Roles
Deputy Leader	People & Development	Chief Operating Officer	Budget Preparation & monitoring	Financial Planning and budget preparation
Executive Member for Resources & Performance	Legal & Democracy	Head of Finance & Property	Asset Management HR & Workforce Planning	Budget Consultation
Councillor Sue Graham	Finance & Property	Strategic HR Manager	Performance & Improvement	Risk Management
	Revenues & Benefits		Procurement	Organisational Development
		Head of Legal & Democratic Services	Corporate Health & Safety	Performance
			Corporate Governance	Liberata Partnership
			Freedom of Information	Climate Change
			Customer Services & IT	Sustainability Member Champion
			Civics - Civic matters/mayoral matters, Parish liaison	NWLA Employers Organisation
			Climate Change	

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Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Housing and Leisure Councillor John Harbour	Housing & Development Control Green Spaces & Amenities Leisure & Culture	Chief Operating Officer Head of Housing & Development Control Head of Green Spaces & Amenities	Development Management Building Control All aspects of Housing, including Homelessness and Rough Sleeping Cemeteries & Crematoria Parks, Open Spaces and Allotments Towneley Hall Leisure & Culture Climate Change	Heritage Member Champion Housing Associations in the Borough Private Rented Sector Forum Housing Joint Venture Contract Selective Licensing Leisure Trust

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Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Economy & Growth</p> <p>Councillor Mark Townsend</p>	Economy & Growth	<p>Chief Executive</p> <p>Strategic Head of Economy & Growth</p>	<p>All aspects of Economic Development</p> <p>Strategic Transport</p> <p>Town Centre Strategy</p> <p>Markets</p> <p>Planning Policy</p> <p>Climate Change</p>	<p>Economic Development</p> <p>Transport Policy</p> <p>Local Plan</p> <p>Business Engagement Town Centre and Canalside Masterplan</p> <p>Growth Lancashire</p> <p>LEP Scrutiny</p>

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Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Community, Health & Environmental Services</p> <p>Councillor Lubna Khan</p>	<p>Streetscene</p> <p>Policy and Engagement</p>	<p>Chief Operating Officer</p> <p>Head of Streetscene</p> <p>Head of Policy & Engagement</p>	<p>All Streetscene issues</p> <p>Waste Collection/Recycling</p> <p>Community Safety</p> <p>Emergency Planning</p> <p>Equalities</p> <p>Young People</p> <p>Environmental Health & Licensing</p> <p>Climate Change</p>	<p>Equality & Inclusion</p> <p>Lancashire Police & Crime Panel (Liaison)</p> <p>County Waste Management Group</p> <p>Lancashire Waste Partnership</p> <p>Urbaser</p> <p>Public Transport Issues</p> <p>Environmental Enforcement Partnership</p> <p>Burnley and Pendle Citizens Advice Bureau</p> <p>Armed Services/Military Covenant Champion</p> <p>Older People</p>

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				East Lancashire Health & Wellbeing Partnership Burnley Together
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Signed by Leader - Cllr Afrasiab Anwar



Date: 19th May 2023